

DAUNTSEY PARISH COUNCIL

www.dauntseyparishcouncil.gov.uk

25th February 2026

Dear Councillor,

You are summoned to a **Meeting of the Dauntsey Parish Council**, to be held on **Monday 2nd March 2026** commencing at **7.00pm** in the **Brinkworth Earl Danby's Lower School Hall, Dauntsey**. The Press and Public are welcome to attend the Meeting.

Yours faithfully,

Vivian Vines

Vivian A Vines MBE SLCC

FULL COUNCIL MEETING

(Agenda Items for decision are marked as such)

NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

PUBLIC QUESTION TIME: an opportunity for members of the public to address the Council on any Council matter before the formal meeting commences. (Limited to 10 minutes)

REPORTS FROM UNITARY COUNCILLOR, PARISH COUNCILLORS & COUNCIL REPRESENTATIVES: an opportunity to put questions and receive information from the Wiltshire Councillor, if available, and Council delegated representatives for other organisations and functions. (Limited to 10 minutes)

AGENDA

- 1. APOLOGIES:** To receive and agree Apologies from Council Members. **(For Decision)**
Apologies have been received from Cllr P Blakiston
- 2. DECLARATIONS OF INTEREST:** To note any Declarations of Interests in accordance with Dauntsey Parish Council's Code of Conduct and Standing Orders including any Dispensations required under the Code of Conduct. **(to note)**
- 3. MINUTES:** To receive and sign as a true record the Minutes of the Council Meeting/s held on:
Council Meeting held 20th January 2026. **(see attached Draft Minutes) (For Decision)**
- 4. PLANNING:**
Planning Applications: To make observations on planning application consultations received. Prior to the consideration of each Planning Application, the opportunity will be given for Applicants and their Representatives and any other interested parties to address the Council. (Limited to 3 minutes each person)
 - a) PL/2026/ 00722 – Full Planning Permission
The erection of a modern livestock building
Little Middle Green Farm, Dauntsey, Chippenham SN15 4JL
For Mr Phil Potter **(see online) (For Decision)**

- b) PL/2026/ 00976 – Listed Building Consent (Alt/Ext)
Repair of degraded beam bearing
Peterborough Arms, Dauntsey Lock, Chippenham SN15 4HD
For Mr Dave Maloney – Wilts & Berks Canal Trust (**see online**) (**For Decision**)

There are no further planning applications to consider at the time of Agenda publication.

Planning General: To receive notification of any Planning Decisions received and any amendments and updates to previously considered Planning Applications. To receive notification and consider any other Planning related matters, including updates on any Planning Applications that have not yet been determined and Planning Appeals.

- a) PL/2025/09643 – Householder Planning Permission
Proposed side/rear 2 storey extension. Demolition of existing garage and outbuilding.
Construction of new garage and store
7, Dauntsey, Chippenham SN15 4JH
For Mr & Mrs Richard Mason **Approved with Conditions 29th January 2026**
- b) PL/2025/08863 – Householder Planning Permission
Proposed side and rear extensions
Wisteria House, 37, Dauntsey, Chippenham SN15 4HN
For Mr & Mrs Holley **Approved with Conditions 4th February 2026**
- c) PL/2024/04149 – Lawful Development Certificate for an Existing Use
Certificate of Lawfulness to demonstrate implementation of planning approval 20/07392/FUL
(Proposed double garage consisting of workshop, home office, store, wc and two storey rear domestic extension (part retrospective)
Fairmeadow Farm, Dauntsey, Chippenham, Wiltshire SN15 4HN
For Mr John Burgess **Approved 2nd February 2026**
- d) PL/2025/08655 – Lawful Development Certificate for an Existing Use
Certificate of Lawfulness for Existing Use to confirm a material start of the development approved under PL/2023/02836
Oak Tree Acres (known as Vardorosa Villa), Sodom Lane, Dauntsey, Wiltshire SN15 4JA
For Mr R Eustace **Approved 3rd February 2026**
- e) Wiltshire Gypsies and Travellers Development Plan Document Update (DPD).

Notification was received that Wiltshire Council were re-commencing the process following the deferment of a decision and as part of the review they had re-opened their “call for sites” giving the opportunity for landowners to submit sites for assessment and potential allocation in the revised DPD. The Council considered this at the last Council Meeting and determined that there were no suitable sites within the Parish that could be suggested, as Dauntsey Parish is an un-sustainable location.

At the time of Agenda publication there are no further updates. (**to note**)

- f) Notice of Acceptance of an application for a Development Consent Order (DCO) by the Planning Inspectorate (on behalf of the Secretary of State) under Section 56 of the Planning Act 2008 Lime Down Solar Park.

Notification was received that proposals (EN010168) for Five Solar Array Sites, etc. was submitted to the Secretary of State on the 19th September 2025 and was accepted for examination on the 17th October 2025. Hard copy details could be viewed at Malmesbury, Chippenham, Corsham, Melksham and Yate Libraries. Representations and PINS Registration was required by 23:59pm Friday the 9th January 2026. The Council previously discussed this large scale proposal and submitted comments and the Clerk registered their interests within the required timescale to allow them to comment further as the examination proceeds. (**to note**)

Following on from the above the Council registered so that they could be involved in further stages and the Council has received invitations to preliminary meetings and hearings as an interested Party Ref: F4DA99946. Details are attached. (**see attached**) (**For Decision**)

- g) PL/2023/10077 – Full Planning Permission – Planning Appeal APP/Y3940/W/25/3371113
Construction and Operation of a Renewable Energy Park comprising Ground Mounted Solar Photovoltaics (PV) together with Associated Infrastructure, Access, Landscaping and Cabling Land West of Lyneham Substation, West of Dauntsey Lock, Wiltshire
For Exagen Development Limited *
- * Following the Wiltshire Council refusal of planning permission the appeal against the decision has been allowed. **(see attached)** The applicant has advised that the project will provide local support through the establishment of a Swallett Energy Park community benefit fund. **(to note)**
- h) PL/2022026/00876 – Removal/Variation of Conditions
Change of Use of land to provide a Gypsy site, consisting of four pitches and associated hardstanding, landscaping and commercial barn (Revised Proposal following allowed appeal pursuant to PL/2023/00900)
Charlie’s Place, Land off Sodom Lane, Grittenham, Royal Wootton Bassett SN15 4JY
For Mr John Lee *
- * Following the Wiltshire Council refusal of planning permission the appeal against the decision was allowed. It was noted that one of the planning conditions imposed by the appeal inspector was not lawful and this application is submitted to rectify the situation. The application site is not within Dauntsey Parish and the Council has not been consulted but Brinkworth Parish Council has notified the Council as a potential interested party. **(see online) (to note) (For Decision)**
- i) PL/2025/06239 – Listed Building Consent (Alt/Ext)
Changes to positions of doors and windows
Little Smithcott Farmhouse, Dauntsey, Wiltshire SN15 4JH
For Mr M Clabburn **Approved with Conditions 16th February 2026**
- j) PL/2025/06244 – Removal/Variation of Conditions
Variation of Condition 2 (approved plans) on PL/2022/02342 to allow for design changes
Little Smithcott Barns, Dauntsey, Wiltshire SN15 4JH
For Mr M Clabburn **Approved with Conditions 16th February 2026**

There are no further planning matters to report at the time of Agenda publication.

5. FINANCE: To note any financial matters, any receipts and payments made

- a) Payment/s made since the last Council Meeting

There have been no payments made since the last Council Meeting. **(to note)**

- b) Payments to be made **(see attached) (For Decision)**

WALC. Member Training fees. Canva Part 1.	Inv WALC-0921	12.02.26	£ 42.00
EanCity UK. SID extended warranty 3 years.	Inv SAJ-UK/2026/03147	29.02.16	£ 238 80
Currys Ltd. ASUS Zenbook 14” Laptop etc.	Inv. 488025	28.12.25	£ 460.00
Mr V A Vines. Clerks Salary incl HMRC PAYE. Year Ending 31.03.26			£ 6,188.00
Mr V A Vines. Clerks Expenses inc Audit/reimbursements etc Year Ending 31.03.26			£ 948.93
Red Landscaping. Rec Field hanging post replacement.	Inv RDK-1106	17.02.26	£ 711.38
Amazon EU.. SID Jubilee Clips fixings etc.	Inv GB613125GAEUD	30.01.26	£ 11.68

- c) Receipts: To note Receipt/s since the last Council Meeting.

There have been no receipts since the last Council Meeting. **(to note)**

- d) To note Bank Account Balance/s: **(to note)**

Lloyds Account No. 02333109 30th January 2026 £ 39,139.17

- e) Council Budget 2026-2027: The Council considered their Budget at the last Council Meeting and agreed their Precept Requirement. Attached is a copy of the Approved Budget for Members information. **(see attached) (to note).**

- 6. CLERKS REPORT:** To note items received for decision, information, circulation and for future discussion and matters arising and updates from previous meeting/s
- a) **Autospeedwatch Devices.** To consider any updates, data recorded, including any further requirements and actions, including reporting. **(to note) (For Decision)**
 - b) **Speed Identification Devices (SIDs).** To consider any updates and any further requirements and actions. **(to note) (For Decision)**
 - c) **Community Speedwatch Team.** To consider any updates including further requirements and actions. **(to note) (For Decision)**
 - d) **Wilts & Berks Canal Trust.** Since the Council has last met MCC & FL Branch Meetings have been held on Tuesday the 20th January and 17th February 2026 at The Rachel Fowler Centre, Melksham. The Agenda, Management Reports and Minutes have all been circulated. The next Branch Meeting is to be held on Tuesday 17th March 2026 at the same venue. **(to note)**
 - e) **Wilts & Berks Canal Trust.** Since the Council has last met the January 2026 online edition of the “On the Button” Magazine has been received and circulated. **(to note)**
 - f) **Wilts & Berks Canal Trust.** Since the Council has last met the Winter online edition of the quarterly “Dragonfly” Magazine has been received and circulated. **(to note)**
 - g) **Parish Council Database.** To consider any updates, including any further requirements and actions. **(For Decision)**
 - h) **Malmesbury Local Highway and Footway Improvement Group (LHFIG).** The last LHFIG Meeting was held on Tuesday the 27th January 2026 via TEAMS. The Meeting Notes have been received and circulated. The next LHFIG Meeting is scheduled for Tuesday 14th April 2026 via TEAMS at 5.00pm. **(to note) (For Decision)**
 - i) **Wiltshire Council Planning Town and Parish Council Forum.** The Council has received an invitation to attend this event to be held on Tuesday 10th March 2026 at 5.00pm at County Hall, Trowbridge. Preliminary details are attached. **(see attached) (to note)**
 - j) **Flood Wessex Lunch & Learns Sessions.** The Council has received invitations. Future online Sessions are planned for the 19th February and 19th March 2026 and details have been provided. **(see attached) (to note)**
 - k) **WALC Environment Network.** The Council received an invitation to the inaugural meeting of the new Network. Details are attached. The meeting took place by ZOOM on Thursday 29th January 2026 between 12:00 and 13:00. The Clerk attended and will provide an update. **(see attached) (to note) (For Decision)**
 - l) **Wiltshire Operational Flood Group North.** The Flood Group last met on Wednesday 21st January 2026, 10.00 - 12.00. The Agenda, venue and hybrid meeting details were provided. The date scheduled for a further Flood Group Meeting is the 18th March 2026. Notes from the last Meeting are now available. The Group has provided a Riparian Ownership & Responsibilities document that can be used to educate land owners. **(see attached) (to note) (For Decision)**
 - m) **Member’s Actions.** The Council Chairman has produced and circulated an Action List following the last Council Meeting as an aid to Members. **(see attached) (to note) (For Decision)**
 - n) **Defibrillator Provision within the Parish.** To receive any updates. S W Ambulance Trust raised the issue of a training session and a joint arrangement has been made using the Goss Croft Hall, Upper Seagry on the 14th April 2026 at 7.00pm. **(to note) (For Decision)**
 - o) **Wessex Water – Community Drop-in.** The Council has been advised that Wessex Water are holding sessions to allow customers to come and talk to them about water related issues, including bills. Local sessions are planned for Tuesdays 10th March and 5th May 2026 at 10-12am and 1-2pm in Chippenham Library, Market Place, Chippenham. **(to note)**
 - p) **Scottish & Southern (SSEN) Stakeholders Workshops.** The Council has received an invitation to help shape a new ED3 Business Plan. In person sessions are arranged with a Webinar to be held on the 26th March 2026. **(see attached) (to note)**
 - q) **Wiltshire Association of Local Councils (WALC).** The Council has been advised of a number of Members’ Training opportunities. The Council has a training budget and Members might like to take the opportunity of attending a session in the next few months. **(see attached) (to note)**

- r) **Wiltshire Council Briefing Note 26-01.** The Council has received a Briefing Note in regards to the Future Energy Landscapes project. **(see attached) (to note)**
- s) **Register of Interests.** Council Members are reminded that by Law this should be completed on the Wiltshire Council website within 28 days of being elected/co-opted or when they have any change in circumstances. The Clerk will provide log-in and password details again, should this be required. **(to note)**

7. UPDATE ON STANDING ITEMS:

- a) Recreation Field – To consider ground and equipment maintenance and improvements.
 - i) The Recreation Field Working Group. To raise general issues and receive any updates **(For Decision)**
 - a) Recreation Ground Improvements. To receive any updates and consider any actions required. **(to note) (For Decision)**
 - ii) Council Member Inspection Rota. To raise general issues and receive any updates. **(to note) (For Decision)**
 - iii) RoSPA Inspection 2025. The Council received the Annual Inspection Report in September 2025. It has been re-circulated to all Council Members for information. To consider any outstanding actions required. **(see attached) (to note) (For Decision)**
 - iv) General Works. To receive any updates and to consider and agree actions required. **(For Decision)**
 - v) Recreation Ground Maintenance. The Council has received the Greenscape Services grounds maintenance specification and costs for 2026. The costs are within that budgeted for 26/27 and the matter is reported for information only. The details are attached as a confidential document. **(see attached confidential document) (to note).**
- b) Notice Boards – To raise general issues and receive any updates. **(to note) (For Decision)**
- c) Flooding Update – To raise general issues and receive any updates, including Wiltshire Council Operational Flood Group North matters.
 - i) Highway ditches in the Good Monday's Farm area. To receive any updates. **(to note) (For Decision)**
 - ii) Flooding issues generally. A comprehensive map of the Parish to identify Riparian owners still needs to be resolved. A map is attached showing the extent of highway land in areas of Old Sodom Lane and Sodom Lane Wiltshire Council. **(see attached) (For Decision)**
 - iii) Highway ditches in the Old Sodom Lane area. To receive any updates. **(to note) (For Decision)**
 - iv) Flood Warden Scheme. To receive any updates. **(to note) (For Decision)**
 - v) Highway drainage/ditches in the Great Middle Green Farm area. To receive any updates. **(to note) (For Decision)**
 - vi) Highway Gulleys/Grips. The Council agreed at the last Meeting that as an interim measure each Council Member would be delegated to cover an area of the Parish to inspect the condition of highway drainage in readiness for a tanker visit. To receive any updates. **(to note) (For Decision)**
- d) Parish/Community Website/Social Media – To consider general issues and Parish communications, including communication between Elected Members. Members should consider their contact details and website information. **(For Decision)**
- e) Asset Register – To receive any updates. **(to note)**

- f) School Liaison – To receive any updates. A recent Newsletter has been received. **(to note)**
- g) Health & Safety Register – To receive any updates. **(to note)**
- h) Freedom of Information Act-Publication Scheme – To receive any updates **(to note)**
- i) Code of Conduct and Standing Orders etc – The Council has agreed to keep under review all Council Policies during the year. **(to note)**
- j) Wiltshire Council Malmesbury Area Board – The Area Board met on the 17th February 2026 at 7.00pm in Crudwell Village Hall, Tetbury Lane, Crudwell SN16 9HB. Future dates are scheduled for 30th June and 17th November 2026 and 23rd March 2027. **(to note) (For Decision)**
- k) Dauntsey Community Emergency Plan. To monitor and to consider any updates that may be required. The Council will be aware of the potential assistance available from the Wiltshire and Swindon Prepared Local Resilience Forum (LRF) and also the requirement for Emergency Contact Hubs, such as the School Hall, the Church and the Public House. Copies are attached for assistance. **(see attached) (to note) (For Decision)**
- l) Defibrillator Project. To raise general issues and receive any updates. The SW Ambulance Trust will hold a joint PC training session on the 14th April 2026 in the Goss Croft Hall, Upper Seagry. **(to note)**
- m) Neighbourhood Watch/Community Safety. To receive any updates. **(to note)**
- n) Data Protection. GDPR – To raise general issues and to receive any updates. **(to note)**

8. HIGHWAY MATTERS:

- a) Parish Stewards Programme/ Requirements – Local Highway and Streetscene Community Team. To raise general issues and to receive any updates. To consider and update the priority Parish Steward worksheet. Parish Steward visits are scheduled for the 26th February, 26th March, 29th April, 25th June, 28th July, 28th September, 28th October, 26th November and 21st December 2026. However, the Council has been notified that the service had been suspended for a concentration on highway pothole repairs throughout the County. **(to note)**
- b) Rights of Way – To raise general issues and receive any updates. **(to note) (For Decision)**
- c) Highway Conditions and Maintenance - To raise general issues, including any updates. **(For Decision)**
 - i) Highway Maintenance Requirements. To raise general issues and receive any updates. **(For Decision)**
 - ii) Old Sodom Lane replacement sign. To receive any updates following the last Council Meeting. **(to note) (For Decision)**
 - iii) Village Entrance B4069 Swallett Gate visibility splays. To receive any updates following the last Council Meeting. **(For Decision)**
 - iv) Overgrown highway hedges. It has been reported that in several areas hedges are uncut and overhang highway grass verges removing any safe haven for pedestrians and also limiting highway visibility. A particular area of concern appears to be the area from St James to Good Mondays Farm. The Council should consider if there is anything they can do to rectify the situation and seek long-term solutions. **(to note) (For Decision)**
 - v) Highway Verge Cutting. Being mindful of highway safety and potential CPRE Best Kept Village entry requirements, at the last Council Meeting following consideration of the forward budget for 26/27, the Council agreed to include a sum of £2,000.00 towards verge maintenance. A specification of requirements will need to be prepared and tenders sought in readiness to award the contract for this cutting season. **(For Decision)**

9. **ANNUAL PARISH MEETING 2026:** The Annual Parish Meeting is scheduled for Monday 13th April 2026 at 7.30pm in the Lower School Hall. There is a legal requirement to hold an Annual Parish Meeting between 1st March and 1st June each year. The Council will wish to gain maximum publicity through The Pump and other means. **(to note)**

There needs to be a legal framework to the Meeting and the legal requirements met, to include a Parish Council Annual Report, usually via a Council Chairman's Report and Budget 2025-2026 information. The opportunity should also be given for Reports from Parish Council Sub-Groups or

Committees, Local Organisations, such as Brinkworth Earl Danbys School, Dauntsey Phoenix CIC, St James PCC and Wiltshire Police, and also an Annual Report from the Wiltshire Council Member. The remainder of the Agenda can be flexible and is in the hands of Parishioners in attendance. In previous years as a starting point the Council has suggested some Agenda items that might be appropriate.

The Council should agree Agenda items and arrangements for the Annual Parish Meeting. At this time they could include: **(For Decision)**

- a) Dauntsey Community Awards (reinstatement)
- b) Dauntsey Community Emergency Plan (including Flood Plan)
- c) CPRE Best Kept Village Competition 2026
- d) Wheelbarrow Competition 2026
- e) Defibrillator and First Aid Training (Tuesday 14th April 2026. 7.00pm Goss Croft Hall)
- f) Keep Britain Tidy - Litter Pick
- g) Dauntsey Neighbourhood Plan
- h) Community Flood Warden Scheme
- i) Traffic Speeds/Autospeedwatch/SIDs/Signage
- j) Community Rights of Way Warden/s
- k) Recreation Ground Facilities
- l) Neighbourhood Watch/Community Safety
- m) Parish Council Database

10. COUNCILLORS REPORTS AND ITEMS FOR NEXT FULL COUNCIL MEETING:

An opportunity to raise items and issues which cannot be dealt with by the Clerk and which do not require a policy decision other than referral to a future Full Council Meeting. **(For Decision)**

- 11. DATE OF NEXT MEETING:** The Annual Council Meeting and next Full Council Meeting is scheduled for **7.00pm, Monday 11th May 2026**. However, Members should note that **Monday 13th April 2026** is scheduled for a Planning Meeting prior to the Annual Parish Meeting and Notice will be given if this Meeting is required. **(to note)**