

DAUNTSEY PARISH COUNCIL

ORDINARY MEETING HELD 27th NOVEMBER 2007

Present: Councillor Vines (Chair) and Councillors Mrs. Blacker, Potter, Chapman, Smith.

Also present: Cllr. T. Sturgis (NWDC) 13 members of the public

The notice of the meeting had been given in accordance with Schedule 12 para. 10(2) of the Local Government Act 1972.

PUBLIC QUESTION TIME

S. Wade reported that the Dauntsey Vale Link was now up and running.

T. Chapman asked what level of reserves the Parish Council should hold? This will be considered as part of the budget process and will consider what level of balance should be held in the general reserve and where appropriate earmarked reserves.

REPORTS FROM COUNTY & DISTRICT COUNCILLORS

Cllr. Sturgis reported that the Order for Unitary Wiltshire will be laid before Parliament in early December and the proposal for vesting day of April 2009 and elections for May 2009 is expected to be ratified in late January. Parish elections have been agreed for 2013. The first informal Unitary Transitional Executive meeting will be held 28th November and in due course plans for area boards based on the current community areas will be opened for consultation.

Neither the County nor the Districts have been notified of the level of government grant for next year, an announcement was anticipated today but this did not happen. In the meantime although a lot of work is happening on the day job still carries on. NWDC are working on implementing a service improvement plan so they have a schedule when all regular work should be carried out and these will be notified to Parish Stewards.

A question was put to Cllr Sturgis about alternate weekly refuse collections. Cllr. Sturgis reported this may be considered as well as other measures to address landfill tax costs and the need to raise recycling targets.

Cllr. Sturgis was asked when Cow Bridge will re-open, it was reported that the road will be opened for one-way traffic from 21st December and it is anticipated the work will be finished by 28th January.

PRESENTATION OF PARISH WEBSITE BY THE DAUNTSEY WEBSITE STEERING GROUP

The Steering Group reported that since the meeting in July a lot of work had gone into developing the site and sufficient information had now been put onto the site to give a taster of what the final site may include. The website was seen as a source of information for the Community rather than a forum, but local interest groups would be invited to include their own pages. Information about the Parish Council could include what their roles and responsibilities are as well as agendas, minutes, and links to other local authority sites.

The Steering Group were thanked for their efforts so far and further consideration will be given by the Parish Council on the agenda.

PRESENTATION OF PARISH PLAN

Mr. Dixon reported that the Parish Plan had now been distributed. The next stage would be for the Parish Council to adopt the Plan and for the action plan to be implemented. There were two specific points still to be addressed, the distribution of the assets, (printer, gazebo and display stand) which it was suggested should become

community assets and the income from sales and the surplus funding. This was currently being negotiated with the Parish Plan Project Team at Community First and it was hoped that any funding clawed back will also be proportionately returned to the Parish Council, it had already been agreed that income should come back into and action plan fund.

34/07 APOLOGIES – were received from Cllr. Bond, Cllr. Barnicoat, & Cllr. Mrs. Soden (WCC)

35/07 DECLARATION(S) OF INTEREST – there were no declarations of interest.

36/07 MINUTES

Members had previously been circulated with the Minutes, Cllr. Chapman reported two errors, the date on Minutes from 25th September and new Declaration of Interest was for Dauntsey Communications not Dauntsey Pump, these were corrected and Cllr Smith proposed, Cllr Mrs. Blacker seconded and unanimously
RESOLVED: to receive, approve and sign as a true record the Minutes of the following Meetings

Parish Council Meeting held 25th September 2007
Parish Council Planning Meeting held 15th November 2007

37/07 PLANNING

Applications – to make observations on Planning Applications received

07/02890/S73A

(Part Retrospective) Erect Outbuilding for Agricultural Storage (Re-submission of 07/00827/S73A) Homefield Barn, Dauntsey

Proposed Cllr. Smith, seconded Cllr. Mrs. Blacker and unanimously that Members consider that there is no significant change to the previous application apparent from the plans submitted in respect of size and they still consider the outbuilding is too big for the landholding and sited too close to neighbouring property

RESOLVED : That the Parish Councils Comments are submitted to the Planning Authority.

Decisions

07/02438/FUL

Change of use of former Piggery Buildings to B1 and B8 use. Land and buildings at Great Smithcot Farm Dauntsey **GRANTED**

07/02556/FUL

Additional Barn for storage of machinery and feed, land at Fincorrie Farm Stud, 48 Sodom Lane, Dauntsey **GRANTED**

RESOLVED : That the decisions of the Planning Authority are noted.

The Clerk read a copy letter received from North Wiltshire District Council Planning Services sent to the applicants agent regarding 07/02121/FUL and 03/02654/OUT Laying out , maintenance and possible transfer of public open space (POS) Great Middle Green Farm

RESOLVED : That the content of the letter is noted.

38/07

FINANCE AND ADMINISTRATION

a) Schedule of receipts and invoices for payment

Payments

Clerks Salary Nov. & Dec. 2007	£ 407.37
Playsafety Ltd (Playarea inspection)	£ 70.50

Backdated pay to Mrs. Pile to included next time

Payments from Parish Plan fund

R. Dixon – Reimbursement of Printer cartridges	£ 82.23
E. Blacker – Reimbursement for Delivery Envelopes	£ 32.89
D. Wood – Reimbursement for A4 paper	£ 41.91
Aitch Design – Design, printing and presentation for Parish Plan	£1,673.67

Proposed Cllr. Vines, seconded Cllr. Smith and unanimously

RESOLVED : That the payments are approved

b) Submission of draft asset register

Members noted that the future of parish plan assets was still to be determined, the Clerk reported further work needed to be carried out in respect of the insurance valuation of the play and other equipment before a final draft could be submitted
Hozelock sprayer – The Clerk read the report from Health & Safety Officer as follows - With reference to portable chemical spraying equipment – there is no “Safe Working Pressure” marked on the equipment, no manufacturers instructions for use and nor pressure relief facility. Therefore I would recommend the equipment be taken out of service for use at a place of work on Health & Safety Grounds

Proposed Cllr. Mrs. Blacker, seconded Cllr. Smith and unanimously

RESOLVED : That the report be accepted.

c) Parish Notice Boards – in the absence of quotes from Cllr. Barnicoat, it was agreed that Cllr. Mrs. Blacker would submit an application to the Area 1 Committee for funding for the noticeboards immediately.

d) Draft Budget – the draft budget was circulated and will be discussed in detail at the January meeting of the Parish Council when the Precept will be agreed for 2008/2009

39/07

CLERKS REPORT – To note items received for circulation and/or future discussion and items to be updated from previous meeting

Invitation to the Malmesbury Area 1 Committee – The Future of Local Democracy in the Malmesbury Area- 28th November 2007 Oaksey Village Hall – 7.00 p.m. – **ATTEND IF POSSIBLE**

Agenda – **as above**

Code of Conduct Briefing –**as above**

Playarea Safety Inspection Report – **for information and action where required**

NWDC Development Control Agendas 10th October, 31st October, 21st November – **not circulated - no items for Dauntsey PC**

NWDC – LDF : Retail Needs Assessment – **for comment if required 14th December**

NWDC – Code of Conduct Dispensations – To receive information from the Monitoring Officer regarding dispensations available to Parish Council members where prejudicial interests would exceed 50% of members - **for information**

NWDC – Views Sought – Transition to One Council for Wiltshire – Are there any issues that the Council is concerned about which require investigation or reporting to the Transitional Board – **for comment if required**

Wiltshire & Swindon Minerals & Waste Development Framework – **consideration of how information should be received in future**

Wiltshire County Council’s Corporate Plan 2007 – **availability on website for information**

Community First Newsletter – **for information**

Clerk & Councils Direct Magazine – **for information**

Wiltshire & Berkshire Canal Trust Magazine – **for information**

Wiltshire County Council – Adverse Weather Leaflets - **for information and distribution**

Wiltshire County Council – Transport Times and Telegraph Newsletter – **for information**

Wiltshire County Council – Wiltshire Magazine – **for information**

Wiltshire Rural Arts – **Programmes for information**

WALC – Newsletters September, October & November - **for information**

The Pounds Arts Trust – Programme – **For information**

Trade Information from

Safe & Sound Playgrounds Ltd
S & C Slatter Sports & Play Surfaces
Landcare Tree Nursery

40/07

PARISH WEBSITE

Having received the presentation earlier in the meeting members discussed the issues surrounding the ownership and management of the site.

Cllr. Vines proposed Cllr. Mrs Blacker seconded and unanimously that Standing Orders were suspended to allow for further discussion with the Website Steering Group.

Standing Orders were reinstated.

It was agreed that the issues of insurance, risk management should be considered for reporting to the next meeting or before if appropriate.

41/07 HIGHWAY MATTERS

Parish Stewards – the dates for the start of the winter programme will be reported in course and any matters should be reported to the Clerk for submission.

RESOLVED: That the information is noted and action taken as required.

42/07 PARISH PLAN

The Parish Plan had now been circulated to all residents, members considered that there were a number of issues still to resolve regarding the future monitoring of the plan which may result in the Steering Group's transition to a monitoring group. Parish Councillors were of the opinion that the group should remain independent but report back to the Parish Council as appropriate

RESOLVED : That the Parish Council formally receive the Parish Plan.

43/07 COUNCILLORS REPORTS AND ITEMS FOR NEXT MEETING

Parish Website

Update on Flooding Issues

Parish Plan and update on discussions with Community First by Steering Group

Update on the Recreation Field

2008/09 Budget & Precept

Quality Status

44/07 DATE OF NEXT MEETING

The next full Council meeting will be held on 22nd January 2008

Councillor Vines
Chairman