

## DAUNTSEY PARISH COUNCIL

### ORDINARY MEETING HELD 25<sup>TH</sup> NOVEMBER 2008

Present: Councillor Vines (Chair) and Councillors Mrs. Blacker, Barnicoat, Bond, Chapman,

Also present: 6 members of the public

**The notice of the meeting had been given in accordance with Schedule 12 para. 10(2) of the Local Government Act 1972.**

#### **PUBLIC QUESTION TIME**

Sheila Wade asked about the 30 mph signs and chevrons, as there was no one present from the County Council this question will be passed on.

Neil Enborough commented on the number of people on mobile phones when driving. Cllr. Vines reported that Dauntsey was to be included in the 1<sup>st</sup> tranche of speed gun surveys to be carried out by local volunteers and the police as part of the initiative from the Area Committee. It was noted that a number of villages have flashing speed signs, it was known that some had purchased these themselves but an enquiry will be made about availability.

Theresa Chapman asked why the school no longer provides reports to the Council.

#### **REPORTS FROM COUNTY & DISTRICT COUNCILLORS**

Cllr. Vines reported the existing 2005-2015 M&VCAP Plan is to be updated with progress made so far. However, it has been agreed that a new plan will then be written for 2009-13 and a consultation is underway to assemble the views of communities/the public, local bodies and voluntary groups.

**101/08 APOLOGIES** – were received from Cllr. Smith, Cllr. Potter. Cllr. T. Sturgis (NWDC) and Cllr. Mrs. Soden (WCC)

The Chairman asked for a minute's silence to remember some of those who had died over the last 12 months especially Michael Payne, June Read and Joyce Strange.

**102/08 DECLARATION(S) OF INTEREST**

There were no declarations of interest, Cllr. Blacker reported changes to her register of interest had been submitted to the monitoring officer and copied to the Clerk.

**103/08 MINUTES**

Members had previously been circulated with the Minutes Cllr. Bond proposed, Cllr. Chapman seconded and unanimously

**RESOLVED:** to receive, approve and sign as a true record the

Minutes of Parish Council Meeting held 23<sup>rd</sup> September 2008

Minutes of Planning meeting held 27<sup>th</sup> October 2008

**104/08 PLANNING**

**Applications** – to make observations on Planning Applications received 08/02475/FUL

Siting of Temporary Agricultural Works dwelling for 3 years Middle Field Stables, Lyneham.

Members objected as they considered the area of land was not of sufficient size to sustain a business of that nature.

**RESOLVED** : That the comments be submitted to NWDC

**Decisions**

08/00294/FUL

Erection of 4 Employment Units Associated Access Road, Construction of Attenuation Pond etc Great Middle Green Farm. Dauntsey

**REFUSED**

It was noted that this had gone to appeal and a hearing had been requested. The Parish Council had played a part in the refusal and the debate was continuing between the Environment Agency and NWDC regarding whether enforcement action to ensure that temporary measures to address the storm water issues is taken.

08/02064/FUL

Erection of temporary Dwelling (Revision to 07/01348/FUL) Woodside Farm, Field 3262, Idober Lane, Dauntsey

**REFUSED**

08/02157/FUL

Erection of replacement Dwelling & Garage The Old Dairy, Sodom Lane, Dauntsey

**GRANTED**

08/02202/S73A

Change of Use of Pullet Rearing Unit to Agricultural Machinery Repairs & Sales of Agricultural Machinery at Corner Farm, Sodom Lane, Dauntsey

**GRANTED**

08/02222/FUL

Replacement & Single Dwelling with Associated Parking and Existing Access at Hillside Farm House, Dauntsey Lock, Chippenham, Wiltshire, SN15 4HB

**GRANTED**

**RESOLVED** : That the decisions are noted.

**105/08**

**FINANCE AND ADMINISTRATION**

a) Schedule of receipts and invoices for payment

**Payments**

Sovereign Play Equipment	£ 764.64 (343)
Sovereign Play equipment	£ 3,594.44 (344)
Sutcliffe Play Ltd Disabled access equipment	£ 1,008.15 (345)
Clerks Salary & Expenses September 2008	£ 614.85 (346)
A. Ross Internal Audit	£ 60.00 (347)
Playsafety Ltd Play Area Inspection	£ 70.50 (348)

Proposed Cllr. Barnicoat seconded Cllr. Blacker and unanimously

**RESOLVED** : That the payments are approved.

b) Internal Audit Report 2007/2008

Members had been circulated with the Internal Audit Report, the Clerk clarified the position on the VAT and lack of authorisation for the cheque issued between meetings in May 2007.

c) Half Year End Budget Report & 2009/2010 Budget – it was agreed that a meeting should be held on 22<sup>nd</sup> December with this and the precept being the sole items on the agenda. The clerk reported that she was not available to attend.

d) 2009/2010 Precept – members should give thought to any suggested projects and come to the December meeting with costs.

e) Discussion on Quality Status and update on current position

The Clerk reported that some progress had been made but a lot would now depend on who the Council appointed to replace her. It was agreed this should be kept on the agenda as a standing item.

**106/08 CLERKS REPORT** - To note items received for circulation and/or future discussion and items to be updated from previous meeting.

Notification of Decision Notices from NWDC on two complaints under the Code of Conduct – **for information**

NWDC Development Control Agendas 15<sup>th</sup> October, 5<sup>th</sup> & 26<sup>th</sup> November - **not circulated no items for Dauntsey**

Malmesbury Area Committee and Area Board Pilot – Agendas for 19<sup>th</sup> November – **for information**

Great Western Ambulance Service Newsletter – **for information**

DCLG – The making and enforcement of byelaws – A consultation – **response required by 20<sup>th</sup> November 2008**

DCLG – Communities in Control : Real People, real power: Code of Conduct for local authority members and employees – A consultation – **response required by 24<sup>th</sup> December 2008**

Flooding Update – Newsletter – **for information if not already received**

Standards Board Newsletter September 2008 – **for information**

Friends of Athelstan Museum – **request for donation**

WALC October & November Newsletters – **for information**

WCC Everything to Play For – Play Strategy 2007 -2012 – **for information**

Wiltshire Wayfarer Public Rights of Way newsletter – **for information**

Clerk & Council's Direct – **for information**

WCC Highways Department – Adverse Weather Leaflets – **for distribution**

Dragonfly – Quarterly Magazine of the Wiltshire & Berkshire Canal Trust - **for information**

Request from Wootton Bassett Town Council to Christmas Lights Evening Posters – **for display**

Boundary Committee Electoral Review of Wiltshire – Final Recommendations Summary Report - **for information**

#### **Trade Information**

Landcare

REKK Youth shelters

Arien Notice boards

## **107/08 UPDATE ON STANDING ITEMS**

### **Recreation Field Equipment and Lease Update**

It was reported that the slide had been removed, the Rospa report had been carried out before the new equipment had been installed, however the soil had been used to fill in to level the area against the bench. The fence and gate had to be finished, the disability inclusive equipment had been purchased and installation was underway.

The Clerk reported that there had been no further action on the lease and was asked to pursue the matter further with WCC.

### **Notice boards Update**

The arrangements for the notice boards were nearly complete, an email confirming highway consent is awaited and after checking there are no services hopefully they will be installed before the next meeting.

### **Flooding Update**

Councillor Chapman thanked Cllrs. Vines and Sturgis for their assistance via the flood working party in raising the profile of Dauntsey.

There had been improvement as a result of clearing Dauntsey Brook, and recent rains had still maintained an 18" clearance where previously flooding would have been expected

Further issues were updated in respect of complaints received about pumping from Olivemead Lake, which had been investigated and there had been no problems found. There were no obvious signs that any other riparian owners were taking action along the length of Dauntsey Brook through The Green. However it was felt the best approach may be talk to them and encourage joint action on this length of Dauntsey Brook.

It was reported that WCC are still preparing ownership maps and Cllr. Chapman will continue to chase.

The Highways Agency are still not attending meetings and the assistance of the MP James Gray has been enlisted to pursue them.

InterRoute had sent an engineer to the Flood Working Group and information will be e mailed to him as it becomes available.

The Environment Agency was still being pushed to clear Brinkworth Brook, which has 3 times the capacity of Dauntsey Brook.

New drains are to be installed at Dauntsey Lock and Clack Hill in the next few weeks, WCC will maintain

Christian Malford have invited Cllr. Chapman to address their Parish Council and the Dauntsey Parish Council Drainage Board is being given as an example of best practice

### **Website Update**

An update had been received from Jane Oddy, there had been a lot of activity on the site in June July and September, however she had not been able to put as much effort in from September but it was hoped to be back to normal in December. A Committee meeting was to be held in early January regarding work on Dauntsey Phoenix. Up to October visitors to the site were averaging 250 – 270 hits per month, from October this has dropped to about 170 -180. It was noted that there are still some Councillors CVs outstanding.

## **108/08 PLAYAREA**

Members had received the Rospa Inspection Report. It was agreed a report should be made by the sub committee to the January Parish Council meeting on the long term replacement programme. It was noted that the weed growth requires treating by a licensed person Sheila Wade, on behalf of Greenscape Ltd, offered to do this.

**109/08 HIGHWAY MATTERS**

a) Parish Stewards Requirements

It was noted that the next visit was due 1<sup>st</sup> December, and that any issues should be relayed to Cllr. Potter who will be liaising with the Stewards. It was noted that the Unimog had pushed material into the ditches in areas which already needed clearing. Comments were made about the weeds around various signs. The Clerk was requested to raise this with Kate Jefferies

b) Rights of Way Improvement Plan – request for updated priorities

This item had been deferred from last meeting, it was agreed to pass this to Clem Clement and ask him to update priorities.

c) Highway condition between Dauntsey and Brinkworth

A lot of complaints had been received about a large rut just before Cruise Cottage on the Brinkworth road. Complaints had been made to Clarence as there is a lot of school traffic and the verges are very soft but it was known that at least one car had been damaged. Cllr. Vines will talk to Councillors Carole Soden and Toby Sturgis. Cllr. Chapman will also discuss with Danny Everett as they work together on flooding matters.

**110/08 COUNCILLORS REPORTS AND ITEMS FOR NEXT MEETING**

Cllr. Bond asked if issues regarding possible planning enforcement action on Church Lane could be put on the next agenda.

Cllr. Chapman also asked about the barn up by the bridge, Cllr. Vines reported he had already instructed the enforcement officer to investigate this.

Cllr Blacker asked what progress had been made on sorting out the Dauntsey Parish Plan monies still held by the Council. The Clerk reported that she had done nothing on this issue since the last meeting. The Council again asked the Clerk to liaise with Marion Rayner at Community First to finalise the finances from the Dauntsey Parish Plan. The Council expressed the wish that this could be achieved before the Precept meeting in December.

**111/08 DATE OF NEXT MEETING**

The next Council meeting will be on 22<sup>nd</sup> December 2008 at the earlier time of 6:45 pm. This meeting will consider Planning, Budget and DCLG Code of Conduct only. The next full Council meeting will be on 20<sup>th</sup> January 2009 at the normal time of 7:30 pm.

**Part 2**

**As the following item relates to staff terms & conditions press and public were excluded**

**112/08 RESIGNATION OF CLERK**

The Clerk gave the Parish Council 3 months notice in accordance with the terms and conditions contained in her contract and to allow the Parish Council time to recruit a replacement.

*Vivian Vines*

20. 01. 09

Councillor Vines  
Chairman