

DAUNTSEY PARISH COUNCIL

www.dauntseyparishcouncil.gov.uk

1st November 2023

Dear Councillor,

You are summoned to a **Meeting of the Dauntsey Parish Council**, to be held on **Monday 6th November 2023** commencing at **7.00pm** in the **Brinkworth Earl Danby's Lower School Hall, Dauntsey**. The Press and Public are welcome to attend the Meeting.

Yours faithfully,

Vivian Vines

Vivian A Vines MBE

FULL COUNCIL MEETING

(Agenda Items for decision are marked as such)

NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

PUBLIC QUESTION TIME: an opportunity for members of the public to address the Council on any Council matter before the formal meeting commences. (Limited to 10 minutes)

REPORTS FROM UNITARY COUNCILLOR, PARISH COUNCILLORS & COUNCIL REPRESENTATIVES: an opportunity to put questions and receive information from the Wiltshire Councillor, if available, and Council delegated representatives for other organisations and functions. (Limited to 10 minutes)

AGENDA

- 1. APOLOGIES:** To receive and agree Apologies from Council Members. **(to note) (For Decision)**
- 2. DECLARATIONS OF INTEREST:** To note any Declarations of Interests in accordance with Dauntsey Parish Council's Code of Conduct and Standing Orders including any Dispensations required under the Code of Conduct. **(to note)**
- 3. MINUTES:** To receive and sign as a true record the Minutes of the Council Meeting/s held on:
Parish Council Meeting held 4th September 2023. **(see attached Draft Minutes) (For Decision)**
- 4. PLANNING:**
Planning Applications: To make observations on planning application consultations received. Prior to the consideration of each Planning Application, the opportunity will be given for Applicants and their Representatives and any other interested parties to address the Council. (Limited to 3 minutes each person)
 - a) PL/2023/08184 – Householder Planning Permission
Provision of a new Outdoor Swimming Pool
Land at Dauntsey Park associated with The Cook House, Dauntsey SN15 4HT
For Ms N Sturgis **(see online) (For Decision)**

There are no further applications to consider at the time of Agenda publication. **(to note)**

Planning General: To receive notification of any Planning Decisions received and any amendments and updates to previously considered Planning Applications. To receive notification and consider any other Planning related matters, including updates on any Planning Applications that have not yet been determined and Planning Appeals.

- a) PL/2023/02836 – Full Planning Permission
Re-submission of planning permission ref; 17/08314/FUL as a full planning application for the proposed change of use from a former agricultural building to Class 3 (dwellinghouses), and associated conversion works
Oak Tree Acres (known as Vardorosa Villa), Sodom Lane, Dauntsey SN15 4JA
For Mr Robert Eustace **Approved with Conditions 29th September 2023**
- b) 21/01600/FUL – Full Planning Permission
Change of Use from Agricultural to Equestrian with Stables and Barn
Land at Greenmans Lane, Off Sodom Lane, Dauntsey SN15 4HN
For Mr Frank Lee **Approved with Conditions 24th October 2023**
- c) PL/2021/04055 – Full Planning Permission
Change of Use of Land to Private Gypsy Site and 2 No Stables
Land at Grittenham, Chippenham SN15 4JY
For Mr Shane Bowers **Appeal dismissed 24th October 2023**

* Although not within Dauntsey Parish the Council submitted representations on this planning application. The application, was refused by Wiltshire Council and an Appeal Hearing took place on 25th April and 6th September 2023.

There are no further planning matters to report at the time of Agenda publication. **(to note)**

5. FINANCE: To note any financial matters, any receipts and payments made

a) Payments made since last Meeting **(to note)**

| | | |
|---|----------|-----------|
| Autospeedwatch. Twelve Months date renewal etc. Inv 201 | 14.09.23 | £ 148.00* |
| Idverde Ltd. Waste collection Period 04 Inv 10879317 | 20.04.23 | £ 218.40 |
| Idverde Ltd. Waste collection Period 07 Inv 10887240 | 20.07.23 | £ 218.40 |

* reimbursement to Mrs E Blacker

b) Payments to be made **(For Decision)**

| | | |
|--|----------|------------|
| Woodworking Creations. Martin Perrett. Fence repairs a Rec, etc. Inv 306 | 13.10.23 | £ 536.00 |
| ElanCity UK. Evolus Vision Solar Version + signs etc. SO.UK03274 | 12.09.23 | £ 3,281.06 |

c) Receipts: The Council has the following receipts since the last Council Meeting. **(to note)**

| | | |
|---|----------|-------------|
| Wiltshire Council. Parish Precept 23/23 (Tranche 2) | 22.09.23 | £ 10,750.00 |
|---|----------|-------------|

d) To note Bank Account Balance/s: **(to note)**

| | | |
|-----------------------------|---------------------------------|-------------|
| Lloyds Account No. 02333109 | 29 th September 2023 | £ 58,535.74 |
|-----------------------------|---------------------------------|-------------|

6. CLERKS REPORT: To note items received for decision, information, circulation and for future discussion and matters arising and updates from previous meeting/s

- a) **Autospeedwatch Devices.** To consider any updates, data recorded, including any further requirements and actions, including reporting. **(to note). (For Decision)**
- b) **Speed Identification Devices (SIDs).** To consider any updates and any further requirements and actions. The additional SID has been purchased and delivered. Recent views have been expressed by the Police & Crime Commissioner and Wiltshire Police that the requirement for removable poles is unreasonable and that permanent

poles should be acceptable. Further clarification is being sought. **(to note) (For Decision)**

- c) **Wilts & Berks Canal Trust.** The Council was advised that Branch Meetings would be held on Tuesday 19th September and the 17th October 2023 at The Rachel Fowler Centre, Melksham. The Agendas and Management Reports were circulated. To receive any updates. The date of the next Branch Meeting is Tuesday 21st November 2023 at the same venue. **(to note) (For Decision)**
- d) **Wilts & Berks Canal Trust.** The September and October 2023 online editions of the "On the Button" Magazine have been received and circulated. **(to note)**
- e) **Wilts & Berks Canal Trust AGM.** The AGM was held at Swindon Town Football Club, Legends Lounge. SN1 3ED on Saturday 7th October 2023. The Agendas and Management Reports were circulated. To receive any updates. **(to note)**
- f) **Parish Council Database.** To consider any updates, including any further requirements and actions. **(For Decision)**
- g) **Local Highway and Footway Improvement Group (LHFIG).** The last Meeting was held on Tuesday 3rd October 2023. The Note Tracker has been circulated. The next Meeting is scheduled for the 16th January 2024 to be held via TEAMS. **(to note) (For Decision)**
- h) **Highway Fingerpost Direction Sign/s.** To receive any updates and to consider any further action. **(to note)**
- i) **Wiltshire Council – Notification of Temporary Road Closures.** To receive any updates on the closure of the B4069 (Part) from its junction with Hollow Way, Bradenstoke to its junction with the B4122. **(to note) (For Decision)**
- j) **Parish Award Scheme 2023-2024** The Council agreed that the scheme should continue. To receive any updates and consider any actions required. **(see attached) (to note) (For Decision)**
- k) **Wiltshire Operational Flood Group North.** A Flood Group Hybrid Meeting was held on Thursday 28th September 2023. To receive any reports and updates and any actions required. **(to note) (For Decision)**
- l) **M4 Motorway Gaps.** To receive any reports and updates. **(to note) (For Decision)**
- m) **Community Emergency Contacts.** Wiltshire & Swindon Prepared (LRF) has initiated a new scheme called Community Emergency Contacts and invited the Council to participate and engage in this. To receive any updates. **(to note) (For Decision)**
- n) **Wiltshire Council Local Plan Update 2023 - Consultation.** The Council has received notification of this consultation, Beginning on Wednesday 27th September 2023 and ending on the 22nd November 2023. There are various online and drop-in events at libraries and leisure centres around the County. Details have been circulated. Members can view associated documents by this link wiltshire.gov.uk/planning-policy-local-plan-review. The Council need to consider any responses and this is the last occasion for a decision to be made as the next Council Meeting is beyond the timescale. **(For Decision)**
- o) **Wiltshire Council - Briefing Note 23-24.** The Council has received a Briefing Note in regards to Workplace Health Support in Wiltshire. **(see attached) (to note)**
- p) **Wiltshire Council - Briefing Note 23-26.** The Council has received a Briefing Note in regards to the Polling District and Poling Place Review in Wiltshire. **(see attached) (to note)**
- q) **Wiltshire Council - Briefing Note 23-27.** The Council has received a Briefing Note in regards to Community Governance Review 23/24. On this occasion the Parish is not one of those involved. **(see attached) (to note)**
- r) **Wiltshire Council - Briefing Note 23-28.** The Council has received a Briefing Note in regards to the Wiltshire Police and Crime Panel. **(see attached) (to note)**
- s) **Wiltshire Council - Briefing Note 23-29.** The Council has received a Briefing Note in regards to the North Meadows Mitigation Strategy. **(see attached) (to note)**
- t) **Wiltshire Bobby Van Trust.** The Council has received a request to advertise for Volunteer/s for their Stay Safe On-line campaign. **(see attached) (to note)**
- u) **Wiltshire Council - Briefing Note 23-29.** The Council has received a Briefing Note in regards to the Consultation of Potential Changes to the Wiltshire Council Tax Deduction Scheme for working age people. **(see attached) (to note)**
- v) **Wiltshire Council – Street Tag.** The Council has received information of a programme coming to Wiltshire called Street Tag. It is an interactive App to promote and enhance community-wide participation in physical activities. **(see attached) (to note)**

7. UPDATE ON STANDING ITEMS:

- a) Recreation Field – To consider ground and equipment maintenance and improvements.
 - i) The Recreation Field Working Group. To raise general issues and receive any updates **(For Decision)**
 - a) Recreation Ground Improvements. To receive any updates and consider any actions required. **(to note) (For Decision)**
 - ii) Council Member Inspection Rota. To raise general issues and receive any updates. **(For Decision)**
 - iii) RoSPA Inspection 2023. The Council agreed to meet the inspector. To receive any updates. **(to note) (For Decision)**
 - iv) Dauntsey Brook Parapet Walls-Entrance to Recreation Ground. To receive any updates on the clearance of Dauntsey Brook and to consider any further actions required. **(to note) (For Decision)**
 - v) Grass Cutting Contract. A confidential item appears later in the Agenda. **(to note)**
 - vi) Willow Structure. The Council discussed the possibility of the construction of a Willow dome that could provide a natural play feature. All Members were to consider the practicalities and design and Cllr Miss E Bond would prepare a feasibility study. To receive any updates. **(to note) (For Decision)**
 - vii) General Works. The Council has considered resurfacing all soft safety play surfaces. A tender has been received and a verbal update will be given. Work was required to replace damaged or missing perimeter rails and to re-paint the Hopscotch pattern play surface. To receive any updates **(to note) (For Decision)**
- b) Notice Boards – To raise general issues and receive any updates. Minute 38/23 (b) refers **(to note) (For Decision)**
- c) Flooding Update – To raise general issues and receive any updates, including Wiltshire Council Operational Flood Group North matters.
 - i) Highway ditches in the Good Monday's Farm area. To receive any updates. **(to note) (For Decision)**
 - ii) Network Rail Flooding request. Minute 38/23 (c) (ii) refers. To receive any updates. **(to note) (For Decision)**
 - iii) Flooding issues generally. To discuss flooding in the Parish and agree how the Parish should respond, including the potential for a Parish Meeting to be held on Monday 4th December 2023 when external bodies could be invited to attend and update the Parish on future proposals and how these might benefit the Parish. **(For Decision)**
- d) Parish/Community Website/Social Media – To receive any updates. **(to note)**
- e) Asset Register – To receive any updates. **(to note)**
- f) School Liaison – The Council received a copy of the latest Newsletter. **(to note)**
- g) Health & Safety Register – To receive any updates. **(to note)**
- h) Freedom of Information Act-Publication Scheme – To receive any updates **(to note)**
- i) Code of Conduct and Standing Orders etc – The Council has agreed to keep under review all Council Policies during the year. **(to note)**
- j) Wiltshire Council Malmesbury Area Board – The next Meeting was scheduled for 21st November 2023. A “Highways Matters” special event is now to be held in Malmesbury Town Hall at 7.00pm **(see attached) (to note)**
- k) Dauntsey Community Emergency Plan. To monitor and to consider any updates that may be required. **(to note) (For Decision)**

- l) Defibrillator Project. To raise general issues and receive any updates. A training session was held on Tuesday 10th October 2023 in the Goss Croft Hall. Upper Seagry. **(to note)**
- m) Neighbourhood Watch/Community Safety. To receive any updates. **(to note)**
- n) Data Protection. GDPR – To raise general issues and to receive any updates. **(to note)**

8. HIGHWAY MATTERS:

- a) Parish Stewards Programme/ Requirements – Local Highway and Streetscene Community Team. To raise general issues and to receive any updates. To consider and update the priority Parish Steward works. Council links with the Steward are now Cllr Mrs R Gregory and Cllr A Bond. Parish Steward visits were scheduled for 23rd October and 20th November 2023. **(to note) (For Decision)**
- b) Rights of Way – To raise general issues and receive any updates. **(to note) (For Decision)**
- c) Highway Conditions and Maintenance - To raise general issues, including any updates. **(For Decision)**
 - i) Highway Maintenance Requirements. To raise general issues and receive any updates. **(For Decision)**
 - ii) Sodom Lane village entrance sign. To receive any updates following the last Council Meeting. **(to note)**
 - iii) Old Sodom Lane replacement sign. To receive any updates following the last Council Meeting. **(to note)**

9. COUNCILLORS REPORTS AND ITEMS FOR NEXT FULL COUNCIL MEETING:

An opportunity to raise items and issues which cannot be dealt with by the Clerk and which do not require a policy decision other than referral to a future Full Council Meeting. **(For Decision)**

- i) Council Members should note that they will consider the Council Budget for year 2024-2025 and set the Council Precept Requirement to forward to Wiltshire Council at the January 2024 Meeting. Members should advise the Clerk of any suggested budget inclusions and exclusions before the 18th December 2023 so that they can be accommodated in a budget template. **(to note)**

- 10. DATE OF NEXT MEETING:** The next Full Council Meeting is scheduled for **Monday 8th January 2024 at 7.00pm** to be held in Lower School Hall. However, Members should note that **Monday 4th December 2023** is scheduled for a Council Planning Meeting at 7.00pm and Notice will be given if this Meeting is required. **(to note)**

PART 2 AGENDA

As the following Item/s relate to Confidential Matters, in accordance with Dauntsey Parish Council Standing Orders (Admission of Public and Press to Meetings) it is considered that in view of the confidential nature of the business to be transacted, in accordance with the Public Bodies (Admission to Meetings) Act 1960 (as amended), the Public and Press should be excluded for the remainder of the Meeting and that they are instructed to withdraw.

- a) Council grass cutting and waste collection contracts. **(For Decision)**