

# DAUNTSEY PARISH COUNCIL

[www.dauntseyparishcouncil.gov.uk](http://www.dauntseyparishcouncil.gov.uk)

25<sup>th</sup> April 2023

Dear Councillor,

You are summoned to a **Meeting of the Dauntsey Parish Council**, to be held on **Tuesday 2<sup>nd</sup> May 2023** commencing at **7.30pm (or on the closures of the Annual Council Meeting)** in the **Brinkworth Earl Danby's Lower School Hall, Dauntsey**. The Press and Public are welcome to attend the Meeting.

Yours faithfully,

*Vivian Vines*

Vivian A Vines MBE

## FULL COUNCIL MEETING

**(Agenda Items for decision are marked as such)**

**NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.**

**PUBLIC QUESTION TIME:** an opportunity for members of the public to address the Council on any Council matter before the formal meeting commences. (Limited to 10 minutes)

**REPORTS FROM UNITARY COUNCILLOR, PARISH COUNCILLORS & COUNCIL REPRESENTATIVES:** an opportunity to put questions and receive information from the Wiltshire Councillor, if available, and Council delegated representatives for other organisations and functions. (Limited to 10 minutes)

## AGENDA

1. **APOLOGIES:** To receive and agree Apologies from Council Members. **(to note) (For Decision)**
2. **DECLARATIONS OF INTEREST:** To note any Declarations of Interests in accordance with Dauntsey Parish Council's Code of Conduct and Standing Orders including any Dispensations required under the Code of Conduct. **(to note)**
3. **MINUTES:** To receive and sign as a true record the Minutes of the Council Meeting/s held on:  
Parish Council Meeting 6<sup>th</sup> March 2023. **(see attached Draft Minutes) (For Decision)**
4. **PLANNING:**  
**Planning Applications:** To make observations on planning application consultations received. Prior to the consideration of each Planning Application, the opportunity will be given for Applicants and their Representatives and any other interested parties to address the Council. (Limited to 3 minutes each person)
  - a) PL/2023/01330 – Full Planning Permission  
All Weather Outdoor Equestrian Riding Arena for Private Use only-for exercising our horses.  
Natural wooden fencing with a mix sand fibre top  
Omega House, Old Sodom Lane, Dauntsey, Wiltshire SN15 4HZ  
For Mr & Mrs L Fisher

- \* To meet the timescale of Wiltshire Council the Council has responded to this planning application and advised Wiltshire Council that:

The Council had no objections to the principles of the proposals.

The Council's only concern was in regards to local flooding issues and the fact that the land involved was within Flood Zone 3, where there was a high probability of flooding. With this in mind the surface of the arena should be at ground level so that it did not impede the flow of floodwater. The Parish Council assumed that the Environment Agency and the Wiltshire Council Flooding Officer would be consulted, as there may be some compensatory measures required.

**(For Ratification)**

- b) PL/2023/01090 – Prior Notification by Telecoms Operators  
Proposed Base Station Upgrade to the Existing 16.50m telecommunications installation. Proposed 8.50m High Tower Extension and Existing Headframe to be relocated on top of Tower. New Latchways Fall Arrest System to be installed on Tower. Proposed 3 No Antennas, 1 No GPS Node and associated ancillary works to be installed. Existing 1 No 300mm dish to be relocated and existing Equipment Cabin to be upgraded internally  
Olivemead Farm, Dauntsey, Wiltshire SN15 4DR  
For Cornerstone

- \* To meet the timescale of Wiltshire Council the Council has responded to this planning application and advised Wiltshire Council that:

The Council had no objections to the principles of the proposals. **(For Ratification)**

- c) PL/2023/02136 – Removal or Variation of Condition  
Removal of Condition 4 of 20/03114/FUL to allow approved timber cabin to be retained permanent accommodation for an additional rural worker/manager  
Olivemead Lake Fishing Holidays, Olivemead Lane, Dauntsey SN15 4JF  
For Mr & Mrs Scott Wealthall **(see online) (For Decision)**
- d) PL/2023/02837 – Removal or Variation of Condition  
Removal of Condition 4 of N/88/0789/OL and Condition 3 of N/88/3250/F – to remove the original occupancy condition related to the approved agricultural workers dwelling  
Mead House, Sodom Lane, Dauntsey SN15 4JA  
For Mr Robert Eustace **(see online) (For Decision)**
- e) PL/2023/02836 – Full Planning Permission  
Re-submission of planning permission ref; 17/08314/FUL as a full planning application for the proposed change of use from a former agricultural building to Class 3 (dwellinghouses), and associated conversion works  
Oak Tree Acres (known as Vardorosa Villa). Sodom Lane, Dauntsey SN15 4JA  
For Mr Robert Eustace **(see online) (For Decision)**

There are no further applications to consider at the time of Agenda publication. **(to note)**

**Planning General:** To receive notification of any Planning Decisions received and any amendments and updates to previously considered Planning Applications. To receive notification and consider any other Planning related matters, including updates on any Planning Applications that have not yet been determined and Planning Appeals.

- a) PL/2022/09116 – Householder Planning Permission  
Erection of Detached Garage Accommodation for Classic Vehicles  
Dauntsey Fields Farm, Church Lane, Dauntsey, Wiltshire SN15 4HW  
For Mr Andrew Bond **Approved with Conditions 5<sup>th</sup> April 2023**

There are no further planning matters to report at the time of Agenda publication. **(to note)**

## 5. **FINANCE:** To note any financial matters, any receipts and payments made

- a) Payments to be made: **(see attached) (For Decision)**

Calne Town Council. Cllr Training Course. Inv 7225	17.03.23	£ 80.00
Information Commissioner Data Protection Fee renewal	23/24	£ 40.00
Community First. Membership Renewal	23/23	£ 40.00
Curry Group Ltd. Seagate OT 2TB BLK External Drive	04.03.23	£ 64.99*
Wilts & Berks Canal Trust. Membership Fees	23/24 Inv WBCT189	08.04.23
Dauntsey Phoenix CIC. Advert costs for the Pump Magazine. Inv 399	03.04.23	£ 350.00

\* Reimbursement to Mr V A Vines

- b) Receipts: The Council has the following receipts since the last Council Meeting. **(to note)**

Wiltshire Council. Parish Precept 23/24 (Tranche 1)	24.04.23	£ 10,750.00
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- c) To note Bank Account Balance/s: **(to note)**

Lloyds Account No. 02333109 Council Members will be advised of the latest balance at the Council Meeting

## 6. **CLERKS REPORT:** To note items received for decision, information, circulation and for future discussion and matters arising and updates from previous meeting/s

- a) **Autospeedwatch Devices.** To consider any updates, data recorded, including any further requirements and actions, including reporting. **(For Decision)**
- b) **Speed Identification Devices (SIDs).** To consider any updates including post positions and any further requirements and actions. **(For Decision)**
- c) **Wilts & Berks Canal Trust.** The Council was advised that a Branch Meeting would be held on Tuesday 21<sup>st</sup> March 2023 at The Rachel Fowler Centre, Melksham. The Agenda and Management Reports were circulated. The Draft Minutes have been received and circulated. The next Branch Meeting was held on Tuesday 18<sup>th</sup> April 2023 at the same venue. The Agenda and Management Reports were circulated. To receive any updates. **(to note)**
- d) **Wilts & Berks Canal Trust.** The March 2023 online edition of the "On the Button" Magazine has been received and circulated. **(to note)**
- e) **Wilts & Berks Canal Trust.** The Council has been informed of new appointments to the Board of Directors, and restructuring details of which have been circulated. **(to note)**
- f) **Parish Council Database.** To consider any updates, including any further requirements and actions. **(For Decision)**
- g) **Local Highway and Footway Improvement Group (LHFIG).** The last LHFIG Meeting was held on Tuesday 4<sup>th</sup> April 2023. The Note Tracker/Agenda was received and circulated. Also the Note Tracker/Minutes have been received and circulated. The next Meeting is scheduled for Tuesday 27<sup>th</sup> June 2023 to be held using Microsoft Teams. **(to note) (For Decision)**
- h) **Highway Fingerpost Direction Sign/s.** To receive any updates and to consider any further action. **(see attached) (to note) (For Decision)**
- i) **Dauntsey Parish Neighbourhood Area Plan.** To receive any updates and to consider any further action. **(to note) (For Decision)**
- j) **Wiltshire Council – Notification of Temporary Road Closures.** To receive any updates on the closure of the B4069 (Part) from its junction with Hollow Way, Bradenstoke to its junction with the B4122. **(to note) (For Decision)**
- k) **Parish Award Scheme 2022-2023** To receive any updates. **(to note) (For Decision)**
- l) **Parish Demographics.** To consider any updates and actions. **(to note) (For Decision)**
- m) **Wiltshire Operational Flood Group North.** A Flood Group Hybrid Meeting was held on the 30<sup>th</sup> March 2023. The next Meeting is scheduled for the 19<sup>th</sup> May 2023 in Committee Room D, Monkton Park, Chippenham at 9.30am. It is possible to attend using Microsoft Teams. To receive any reports and updates and any actions required. **(to note) (For Decision)**
- n) **CPRE Wiltshire Best Kept Village Competition 2023.** The Council has entered this years Competition. **(see attached) (For Decision)**
- o) **His Majesty King Charles III – Coronation Celebration.** To receive any updates and consider any actions required. **(to note) (For Decision)**
- p) **Great British Spring Clean 2023.** To consider options **(to note) (For Decision)**

- q) **Wiltshire Council - Briefing Note 23-07.** The Council has received a Briefing Note in regards to the Government Energy Support Schemes Update. **(see attached) (to note)**
- r) **Wiltshire Council - Briefing Note 23-08.** The Council has received a Briefing Note in regards to the Reforms to National Planning Policy and the Wiltshire Council response to the consultation. **(see attached) (to note)**
- s) **Wiltshire Council - Briefing Note 23-10.** The Council has received a Briefing Note in regards to Guidance for Neighbourhood Planning with Wiltshire including a link to the final version of the Guide. **(see attached) (to note)**
- t) **Climate Action Plan.** The Chippenham Climate and Ecological Emergency Forum (CCEEF) met on the 9<sup>th</sup> March 2023. Resulting from discussions it was recommended that Town and Parish Councils should consider a Climate Action Plan. In addition the Forum highlighted ways that some Council's were moving forward with encouragement for other forms of transport by installing free cycle racks and also free water butts for properties. **(For Decision)**
- u) **Tree Nursery Scheme** – As a climate change action the possibility of promoting a mini-tree nursery scheme within the Parish could be considered. With the loss of native trees (Elms and Ash in particular) the potential exists for Parishioners to be encouraged to pot up natural seedlings found in their gardens and grow on and to donate to local landowners to plant to replace lost trees or to plant in public areas such as the local woods and recreation grounds. **(For Decision)**
- v) **M4 Motorway Gaps.** The issue of safety measures was raised for consideration at the last Council Meeting. **(For Decision)**
- w) **Village Gateways.** The Council received details from a local manufacturer. The Council has previously considered Gateways as a traffic calming option. The matter was deferred at the last Meeting for further consideration following a stock take of the existing Gateways in the Parish. **(to note) (For Decision)**
- x) **Wilts & Berks Canal Trust.** The Spring 2023 edition of the “Dragonfly” Magazine has been received and circulated. **(to note)**
- y) **Swallett Solar Farm Project.** The Council has been included in the early consultation of a solar project by Exagen who are seeking to develop in the local area. The proposed site is almost entirely within Christian Malford Parish but does border Dauntsey Parish. They plan a wide consultation, including an in-person event in the Christian Malford Village Hall. To date the Parish Council has suggested that Bradenstoke should be included in the consultation and recent information received is that 990 properties are to receive leaflets with adverts also placed in local newspapers. Members have been circulated with the details previously but they are attached again for information. **(see attached) (to note)**

## 7. UPDATE ON STANDING ITEMS:

- a) Recreation Field – To consider ground and equipment maintenance and improvements.
  - i) The Recreation Field Working Group. To raise general issues and receive any updates **(For Decision)**
    - a) Recreation Ground Improvements. To receive any updates and consider any actions required. **(to note) (For Decision)**
  - ii) Council Member Inspection Rota. To raise general issues and receive any updates. **(For Decision)**
  - iii) RoSPA Inspection. The Council any urgent actions arising from the Annual Inspection Report 2022. **(to note) (For Decision)**
  - iv) Dauntsey Brook Parapet Walls-Entrance to Recreation Ground. To consider any further actions required. **(to note) (For Decision)**
- b) Notice Boards – To raise general issues and receive any updates. **(to note) (For Decision)**
- c) Flooding Update – To raise general issues and receive any updates, including Wiltshire Council Operational Flood Group North matters.

- i) Highway ditches in the Good Monday's Farm area. To receive any updates. **(to note)**  
**(For Decision)**
- d) Parish/Community Website/Social Media – To receive any updates. **(to note)**
- e) Quality Council – To receive any updates. **(to note)**
- f) Asset Register – To receive any updates. **(to note)**
- g) School Liaison – The Council received a copy of the latest Newsletter. **(to note)**
- h) Health & Safety Register – To receive any updates. **(to note)**
- i) Freedom of Information Act-Publication Scheme – To receive any updates **(to note)**
- j) Code of Conduct and Standing Orders etc – The Council has agreed to keep under review all Council Policies during the year. **(to note)**
- k) Wiltshire Council Malmesbury Area Board – The next Area Board Meeting is scheduled for Tuesday 6<sup>th</sup> June 2023 at 7.00pm in Ashton Keynes Village Hall, Park Place SN6 6NT. **(to note)**
- l) Dauntsey Community Emergency Plan. To monitor and to consider any updates that are required. **(to note)** **(For Decision)**
- m) Defibrillator Project. To raise general issues and receive any updates. There is a need to complete a new Memorandum of Understanding with the S W Ambulance NHS Foundation Trust for each defibrillator. **(see attached)** **(For Decision)**
- n) Neighbourhood Watch/Community Safety. To receive any updates. **(to note)**
- o) Data Protection. GDPR – To raise general issues and to receive any updates. **(to note)**

## 8. HIGHWAY MATTERS:

- a) Parish Stewards Programme/ Requirements – Local Highway and Streetscene Community Team. To raise general issues and to receive any updates. To consider and update the priority Parish Steward works. Parish Steward visits were scheduled for 7<sup>th</sup> June and 10<sup>th</sup> July 2023. **(to note)** **(For Decision)**
- b) Rights of Way – To raise general issues and receive any updates. **(to note)** **(For Decision)**
- c) Highway Conditions and Maintenance - To raise general issues, including any updates. **(For Decision)**
  - i) Highway Maintenance Requirements. To raise general issues and receive any updates. **(For Decision)**
  - ii) Highway Surfaces/Maintenance Requirements. To raise general issues in regards to conditions of road surfaces resulting from Lyneham Banks road closures. **(For Decision)**
  - iii) Sodom Lane village entrance sign. During the period when there were a significant number of metal highway signs being stolen nationwide, the Sodom Lane sign disappeared. Wiltshire Highways were notified and the replacement was added to their list. Despite the Council often chasing and assurances from the Wiltshire Council Elected Member that the matter was in hand, with reductions in Wiltshire services it appears unlikely that a replacement will be forthcoming as it is possibly of low priority. Another option is for the Parish Council to fund the replacement, perhaps seeking LHFIG support. To consider options. **(For Decision)**

9. **ANNUAL PARISH MEETING 2023:** The Annual Parish Meeting was held on Monday 3<sup>rd</sup> April 2023 at 7.30pm in the Lower School Hall. The Draft Minutes of the Meeting are attached. **(see attached)** **(to note)** **(For Decision)**

## 10. COUNCILLORS REPORTS AND ITEMS FOR NEXT FULL COUNCIL MEETING:

An opportunity to raise items and issues which cannot be dealt with by the Clerk and which do not require a policy decision other than referral to a future Full Council Meeting. **(For Decision)**

11. **DATE OF NEXT MEETING:** The next Full Council Meeting is scheduled for **Monday 3<sup>rd</sup> July 2023 at 7.00pm** to be held in Lower School Hall. However, Members should note that **Monday 5<sup>th</sup> June 2023** is scheduled for a Council Planning Meeting at 7.00pm and Notice will be given if this Meeting is required. **(to note)**